

Learning is the most important activity in this college. You are here to learn. So are other students. If you interrupt learning, you will be given a Reminder Note or a Report Note and extra work to do:

Reminder Notes: (first one or two times only)

- Coming late to class
- Coming to class without the correct books/copies/equipment
- Coming to class without the correct homework completed and in class to show your teacher

Report Notes:

- Talking/messing/interrupting learning after being asked to stop
- Disrespectful language or behaviour

Report Stage	Positive Behaviour/Support
<p>Stage 1</p> <ul style="list-style-type: none"> • 5 Reminder Notes + extra work • Behaviour Review Form to fill out at home • 5 Report Notes + extra work • On Report until work/behaviour improves 	<p>Student Supports:</p> <ul style="list-style-type: none"> ✓ Learning Report ✓ Individual Behaviour Plan ✓ Tutor Review ✓ Learning Support teachers ✓ Language Support teachers ✓ Guidance Counsellor
<p>Stage 2</p> <ul style="list-style-type: none"> • 5 Reminder Notes + extra work • 5 Report Notes + extra work • Meeting with parent/guardian • Meeting with Behaviour Team to explain behaviour • Review of any supports needed • Write a new commitment to the college • On Report until work/behaviour improves 	<p>Positive Behaviour:</p> <ul style="list-style-type: none"> ✓ Positive note in journal ✓ Positive comment by tutor in journal ✓ Merit note in journal ✓ Smile File ✓ Phone call to parent/guardian ✓ Cards posted home
<p>Stage 3</p> <ul style="list-style-type: none"> • 5 Reminder Notes + extra work • 5 Report Notes + extra work • On Report until work/behaviour improves • Meetings with parent /guardian every week to review Reports • Your file may be referred to the Board of Management 	<p>Student Awards</p> <ul style="list-style-type: none"> ✓ Certificates of Excellence in every subject ✓ Spirit of Setanta Awards ✓ Academic Achievement Awards ✓ Sports Star of the Year Awards ✓ Students of the Year Award
<p>Stage 4:</p> <ul style="list-style-type: none"> • 5 Reminder Notes + extra work • 5 Report Notes + extra work • On Report and On Contract • Weekly meetings with parent/guardian • You may be suspended with work for continued interruption of learning • Your file will be brought to the Board of Management. • You may be asked to leave the college 	<p>Suspension-Stage 4:</p> <ul style="list-style-type: none"> • Refusal to co-operate with a staff member • Gross disrespect to any member of the college community • Fighting • Vandalism • Bringing illegal substances into the college

